

For your information, please find below a sample of our form for registration and for granting power of attorney and, if applicable, issuing instructions, which will be sent to each shareholder entered in the share register in personalized form with the invitation to the virtual Annual General Meeting. We kindly ask all our shareholders to use, if possible, only the form already prepared with their personal data for registration as well as for granting proxy and, if applicable, for issuing instructions for the virtual Annual General Meeting, unless they go directly to our AGM portal at [www.qbeyond.de/agm](http://www.qbeyond.de/agm) in order to perform these tasks by electronic communication.

Date of the General Meeting: **12 May 2021**

Name(s) of registered shareholder(s):

Shareholder's number:

Shareholding:

Please mark your choice with an „X“ in the corresponding box and register your shareholding by returning the registration form to q.beyond AG no later than **5 May 2021, 24:00 hours (CEST)** (time of receipt). You can also register by mail (q.beyond AG, c/o Link Market Services GmbH, Landshuter Allee 10, 80637 Munich/Germany), e-mail ([namensaktien@linkmarketservices.de](mailto:namensaktien@linkmarketservices.de)) or via our AGM portal ([www.qbeyond.de/agm](http://www.qbeyond.de/agm)). Please bear in mind that postal delivery times may be longer than usual and return the completed registration form in good time.

# 1

## Authorisation and Instruction

My/our shareholding is hereby registered for the virtual Annual General Meeting. The voting rights are to be exercised in accordance with the statutory provisions and the Articles of Association as set out in the following authorisation and instructions issued.

### 1a Registration, authorisation of and instructions to the proxies of q.beyond AG

Please return the registration with authorisation and instruction by **5 May 2021, 24:00 hours (CEST)** (time of receipt). After timely registration, you can amend/ revoke your proxy/instructions by post or e-mail until **11 May 2021, 24:00 (CEST)** (receipt) and via the AGM portal until immediately before voting commences during the virtual AGM on **12 May 2021**.

I/we hereby grant power of attorney to the Company's proxies, Martin Kraus, Odenthal, and Arne Thull, Leverkusen, each of whom individually, and instruct them to vote **on all agenda items in accordance with the resolutions proposed by Management**. Any instructions on the reverse side shall therefore be disregarded.

I/we hereby grant power of attorney to the Company's proxies, Martin Kraus, Odenthal, and Arne Thull, Leverkusen, each of whom individually, and instruct them to vote **in accordance with the individual instructions (please see next page)**.

(Please issue instructions on next page)

### 1b Authorisation of and instructions to an intermediary (e.g. bank) or a shareholder association, or any other person/institution deemed equivalent pursuant to Section 135 AktG

Before they transfer their voting rights, we ask our shareholders to verify whether the intermediary/the shareholders' association/the person or institution equivalent to these pursuant to Section 135 AktG agrees to representing your voting rights. Please forward this authorisation to the intermediary/the shareholders' association/the person or institution equivalent to these pursuant to Section 135 AktG (German Stock Corporation Act) in good time so that they can register no later than **5 May 2021, 24:00 hours (CEST)** (time of receipt).

I/we hereby grant power of attorney to the following intermediary/shareholders' association/person or institution equivalent to these pursuant to Section 135 AktG and instruct him/her to vote **on all agenda items in accordance with the resolutions proposed by Management**.

I/we hereby grant power of attorney to the following intermediary/shareholders' association/person or institution equivalent to these pursuant to Section 135 AktG and instruct him/her to vote **in accordance with the individual instructions (please see next page)**.

(Please issue instructions on next page)

I/we hereby grant power of attorney to the following intermediary/shareholders' association/person or institution equivalent to these pursuant to Section 135 AktG without providing instructions.

\_\_\_\_\_ |  
BIC of the intermediary (bank)

\_\_\_\_\_ |  
Name of the intermediary/shareholders' association/person or institution equivalent to these pursuant to Section 135 AktG

# or 2

### 2 Authorisation of the proxy named below

My/our shareholding is hereby registered for the virtual Annual General Meeting, and I/we authorise the following person to represent me/us in the virtual Annual General Meeting and to exercise all the rights related to the Annual General Meeting. I am/we are aware of the fact that the named proxy will only be able to exercise the rights related to the Annual General Meeting via the AGM portal if I/we, as the grantor(s) of the proxy, provide the proxy with the access data forwarded with the invitation documents concerning the virtual Annual General Meeting. I/we will take care of this. (Please inform your proxy about the information on data protection at [www.qbeyond.de/agm](http://www.qbeyond.de/agm)).

\_\_\_\_\_ |  
First name, surname

\_\_\_\_\_ |  
Street, street number or P.O. box

\_\_\_\_\_ |  
Zip code, place of residence, country

I/We authorise the abovementioned person/institution to exercise my/our voting rights at the virtual shareholders' meeting, if item 1a applies, and to represent me/us at the virtual Annual General Meeting, if items 1b and 2 apply. If items 1a and 2 apply, the voting right shall be exercised with disclosure of my/our name, and, if item 1b applies, without the disclosure of my/our name, i.e. on behalf of an undisclosed principal. This power of attorney includes the right to grant sub-proxies and to transfer the power of attorney to a third party for exercising said rights. This power of attorney shall not include any other declarations.

**Regarding 1 or 2: Signature or person making the declaration/acc. to power of representation (please be sure to fill in)**

\_\_\_\_\_ |  
Place, date

**Date of the General Meeting:** 12 May 2021

**Name(s) of registered shareholder(s):**

**Shareholder's number:**

**Shareholding:**

## Instructions

for exercising the voting right when authorising the Company's proxies, an intermediary (e.g. bank), a shareholders' association or any other person or institution equivalent to these pursuant to Section 135 (8) AktG.

Please remember to return the registration form no later than Wednesday, 5 May 2021, 24:00 hours (CEST) (time of receipt).

## Agenda

|    |  | Please mark with a blue pen if possible. <input checked="" type="checkbox"/> |                          |                          |
|----|--|--|--------------------------|--------------------------|
|    |  | YES  | NO                       | ABSTENTION               |
| 1. | Presentation of the approved annual financial statements and of the approved consolidated financial statements for the 2020 financial year and further documentation | (no resolution required)   |                          |                          |
| 2. | Resolution on the approval of actions of the Management Board for the 2020 financial year  | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | Resolution on the approval of actions of the Supervisory Board for the 2020 financial year   | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | Election of the auditor and Group auditor for the 2021 financial year  | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. | Resolution on the approval of the compensation system for the members of the Board of Management   | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | Resolution on the remuneration for the members of the Supervisory Board  | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. | Resolution on an amendment to the Articles of Association in Article 2 (1) to amend the Company's purpose  | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. | Resolution on the approval of the Control and Profit Transfer Agreement between q.beyond AG and Incloud Engineering GmbH, Darmstadt, of 12 February 2021             | <input type="checkbox"/>   | <input type="checkbox"/> | <input type="checkbox"/> |

The instructions refer to the resolutions proposed by the Management as published in the Federal Gazette on 30 March 2021. Should an individual vote be held on an agenda item without this having been communicated in advance of the virtual Annual General Meeting, the vote cast or instruction provided on this agenda item as a whole shall also be deemed to be a corresponding vote cast or instruction given for each item of the individual vote.

## Motions

If you also wish to issue voting instructions on shareholder motions or election proposals, please enter the name of the shareholder and, if applicable, the motion or election proposal in the table below. Please do not forget to issue your instructions by ticking the appropriate box.

|  | YES                      | NO                       | ABSTENTION               |
|--|--------------------------|--------------------------|--------------------------|
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Shareholder countermotions to the agenda that are to be made available will be published exclusively on the internet [www.qbeyond.de/agm](http://www.qbeyond.de/agm).

## Do you have any questions?

If so, please contact the q.beyond AG shareholder hotline on +49 (89) 210 21027333, from Monday to Friday between 9:00 and 17:00 hours (CEST). You can also reach the shareholder hotline by e-mail via [namensaktien@linkmarketservices.de](mailto:namensaktien@linkmarketservices.de).

## Change of address

You have been registered by your depository bank for entry in the share register with the data printed on the 1st page. Please check this information. If the information is incorrect, please notify your depository bank in writing of your change of address and request that it be forwarded to Link Market Services (Frankfurt) GmbH.